



# City of Coppell, Texas

255 E. Parkway Boulevard  
Coppell, Texas  
75019-9478

## Minutes

### Animal Services Advisory and Appeals Board

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Tuesday, August 21, 2018

5:30 PM

821 S. Coppell Rd.

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**Dr. Reid Garfield**

**Jennifer Holmes**

**Adam Metz**

**Members present:**

Jennifer Holmes, and Reid Garfield

Also present were Animal Services Officer Charlene Lovato and Recording Secretary Nina Williams.

The Animal Services Advisory and Appeals Board of the City of Coppell, Texas, met in the Conference Room of 821 S. Coppell Road on August 21, 2018.

The purpose of this meeting is to consider the following items:

**Regular Session (Open to the Public)**

**1. Call To Order**

Meeting called to order at 5:33 PM.

**2. Consider approval of the Minutes: May 29, 2018.**

The minutes from the May 29, 2018 meeting were approved by the Board.

**3. Update Advisory Board of Animal Service activity.**

- A. New Organizational structure.
- B. Clear the Shelters 2018.
- C. Partnerships with Other Shelters.

Discussion regarding one open position left as Manager for now. Charlene Lovato is Acting Manager at present time. Sergeant Sammy Lujan is acting liason updating Animal Services ordinances as Captain Anthony Mauer has been appointed to over see Animal Services.

Discussion of the 2018 Clear the Shelters ended up being a total of 29 Adoptions for the day noting that three weeks prior Animal Services had 35 Adoptions also.

Discussion regarding Animal Services using our resources to help other shelters when we can has helped as most area shelters are over crowded. All Board members were in agreement with this. Also, recently we have had to reach out to Rescue groups for help whether it be for an injured dog or cat, a very sick animal which they have pulled through for us and rescued.

**Adjournment**

The meeting was adjourned at 5:46 PM.

**ATTEST:**

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**Charlene Lovato**

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**Nina Williams**