



# City of Coppel, Texas

255 E. Parkway Boulevard  
Coppel, Texas  
75019-9478

## Minutes City Council

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Tuesday, January 8, 2019

5:30 PM

Council Chambers

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**KAREN HUNT**  
Mayor

**CLIFF LONG**  
Mayor Pro Tem

**BRIANNA HINOJOSA-SMITH**  
Place 2

**NANCY YINGLING**  
Place 5

**WES MAYS**  
Place 3

**BIJU MATHEW**  
Place 6

**GARY RODEN**  
Place 4

**MARK HILL**  
Place 7

**MIKE LAND**  
City Manager

**Present** 8 - Karen Hunt;Cliff Long;Brianna Hinojosa-Smith;Wes Mays;Gary Roden;Nancy Yingling;Biju Mathew and Mark Hill

**Also present were City Manager Mike Land, Deputy City Managers Traci Leach and Vicki Chiavetta, Deputy City Secretary Ashley Owens and City Attorney Bob Hager.**

**The City Council of the City of Coppel met in Regular Session on Tuesday, January 8, 2019 at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppel, Texas.**

**1. Call to Order**

**Mayor Hunt called the meeting to order, determined that a quorum was present and convened into the Executive Session at 5:39 p.m.**

**2. Executive Session (Closed to the Public) 1st Floor Conference Room**

**Section 551.074, Texas Government Code - Personnel Matters.**

**A. Discussion regarding the Presiding and Alternate Municipal Judges.**

**Discussed under Executive Session.**

**Section 551.087, Texas Government Code - Economic Development Negotiations.**

- B.** Discussion regarding economic development prospects north of Airline and west of Denton Tap.

**Discussed under Executive Session.**

**3. Work Session (Open to the Public) 1st Floor Conference Room**

**Mayor Hunt adjourned the Executive Session at 6:37 p.m. and convened into the Work Session.**

- A.** Discussion of the North Texas Emergency Communications Center (NTECC) Resolution.
- B.** Discussion of connector trails for Andy Brown West Park.
- C.** Discussion regarding Mural Ordinance for Old Town Coppell.
- D.** Discussion of agenda items.

**Presented in Work Session.**

**Regular Session**

**Mayor Hunt recessed the Work Session at 7:33 p.m. and reconvened into the Regular Session at 7:40 p.m.**

**4. Invocation 7:30 p.m.**

**Pastor Tom Palmer with First United Methodist Church gave the Invocation.**

**5. Pledge of Allegiance**

**Mayor Hunt and the City Council led those present in the Pledge of Allegiance.**

**6. Citizens' Appearance**

**Mayor Hunt announced no one signed up to speak.**

- 7.** Consider approval of a Proclamation naming January 7, 2019, through March 3, 2019, as "H-E-B Community Challenge Months;" and authorizing the Mayor to sign.

**Mayor Hunt read the proclamation into the record and presented the same to Living Well in Coppell members Sally McCurdy and Ed Guignon. A motion was made by Councilmember Mark Hill, seconded by Councilmember Brianna Hinojosa-Smith, that this Agenda Item be approved. The motion passed by an unanimous vote.**

**8. Consent Agenda**

- A.** Consider approval of the minutes: December 11, 2018.

**Mayor Hunt announced that Consent Agenda Item F would be considered**

separately. A motion was made by Councilmember Wes Mays, seconded by Councilmember Gary Roden, to approve Consent Agenda Items A-E. The motion passed by an unanimous vote.

- B.** Consider approval of an Ordinance for PD-296-LI, to approve a Detail Site Plan to allow an approximate 85,220 square foot office warehouse building; and authorizing the Mayor to Sign.

**Mayor Hunt announced that Consent Agenda Item F would be considered separately. A motion was made by Councilmember Wes Mays, seconded by Councilmember Gary Roden, to approve Consent Agenda Items A-E. The motion passed by an unanimous vote.**

Enactment No: OR 91500-A-737

- C.** Consider approval of a Resolution approving the first amendment to the Consolidated Public Safety Communications and Dispatch Operations Agreement with the City of Carrollton, the Town of Addison, the City of Farmers Branch and North Texas Emergency Communications Center, Inc. (NTECC) relating to the operations and funding of the NTECC Consolidated Public Safety Communications Center; authorizing the execution of the agreement by the City Manager; authorizing additional acts to carry out the city's obligations under the agreement; and authorizing the Mayor to sign.

**Mayor Hunt announced that Consent Agenda Item F would be considered separately. A motion was made by Councilmember Wes Mays, seconded by Councilmember Gary Roden, to approve Consent Agenda Items A-E. The motion passed by an unanimous vote.**

Enactment No: RE 2019-0108.1

- D.** Consider approval for the purchase of Street Light Poles and LED Fixtures, for Freeport Parkway, in two parts: Part A from JB Electric; in the amount of \$98,474.00 for Roadway Illumination Poles; and Part B from TraStar, Inc. for LED Fixtures in the amount of \$24,436.00; for a total amount of \$122,910.00; as budgeted; and authorizing the City Manager to sign any necessary documents.

**Mayor Hunt announced that Consent Agenda Item F would be considered separately. A motion was made by Councilmember Wes Mays, seconded by Councilmember Gary Roden, to approve Consent Agenda Items A-E. The motion passed by an unanimous vote.**

- E.** Consider approval for the purchase of one replacement Case Skid Steer Loader for the Public Works Department; in the amount of \$56,900.00; as budgeted; and authorizing the City Manager to execute any necessary documents.

**Mayor Hunt announced that Consent Agenda Item F would be considered separately. A motion was made by Councilmember Wes Mays, seconded by Councilmember Gary Roden, to approve Consent Agenda Items A-E. The motion passed by an unanimous vote.**

- F.** Consider award of bid and authorize a NCPA contract with Core Construction in the amount of \$85,528.09, as budgeted, for the demolition and replacement of the ornamental iron fence around the perimeter of the Allen Road Park Lake; and authorizing the City Manager to sign and execute any necessary documents.

**Mayor Hunt announced that Consent Agenda Item F would be considered separately. John Elias, Parks Project Manager, made a presentation to City Council on Consent Agenda Item F.**

**A motion was made by Councilmember Gary Roden, seconded by Councilmember Nancy Yingling, to table the item for consideration to the January 22, 2019, City Council meeting. The motion passed by an unanimous vote.**

#### **End of Consent Agenda**

- 9.** Consider approval of an Ordinance to appoint Presiding Municipal Judge and Alternate Municipal Judge of the Coppel Municipal Court of Record No. 1 of the City of Coppel; and authorizing the Mayor to sign all necessary documents.

**Presentation: Traci Leach, Deputy City Manager, made a presentation to the City Council.**

**A motion was made by Councilmember Gary Roden, seconded by Councilmember Mark Hill, to approve an Ordinance appointing Hon. Kristine Schwan Primrose immediately as an Associate Judge and to appoint Hon. Kristine Schwan Primrose as the Presiding Judge of the Coppel Municipal Court No. 1, effective January 28, 2019, to fill the unexpired term of the Court, ending September 30, 2020; and authorizing the Mayor to sign the appropriate contract after approval as to form by the City Attorney. The motion passed by an unanimous vote.**

Enactment No: OR 2019-1506

- 10.** Consider approval of contracts for Presiding Municipal Judge and Alternate Municipal Judge; and authorizing the Mayor to sign.

**Mayor Hunt pulled the agenda item from Council consideration.**

- 11.** Swearing in of Associate Municipal Judge and Alternate Municipal Judge.

**Mayor Hunt administered the Oath of Office for Municipal Court Associate Judge to the Hon. Kristine Schwan Primrose.**

- 12.** Consider approval to accept the SAFER (Staffing for Adequate Fire & Emergency Response) Grant from FEMA (Federal Emergency Management Agency) in the amount of \$2,893,637 and authorizing 8 additional Firefighter positions; authorizing City Manager to sign.

**Presentation:** Fire Chief Kevin Richardson made a presentation to the City Council.

**A motion was made by Councilmember Nancy Yingling, seconded by Councilmember Biju Mathew, that this Agenda Item be approved. The motion passed by an unanimous vote.**

- 13.** Consider approval of award of a professional services agreement with Halff Associates, in the amount of \$84,000.00, to design elevated boardwalk trail sections at Andy Brown East Park near Moore Road, Magnolia Park, and trail intersection near Asbury Manor subdivision; and authorizing the City Manager to sign and execute any necessary documents.

**Presentation:** John Elias, Parks Project Manager, made a presentation to the City Council.

**A motion was made by Councilmember Wes Mays, seconded by Councilmember Biju Mathew, that this Agenda Item be approved. The motion passed by an unanimous vote.**

- 14.** Consider award of bid and authorize a NCPA contract with Core Construction in the amount of \$65,599.09, for the installation of a connector trail from Andy Brown West Park to the sidewalk on the north side of Parkway Blvd.; and authorizing the City Manager to sign and execute any necessary documents.

**Presentation:** John Elias, Parks Project Manager, made a presentation to City Council.

**A motion was made by Councilmember Nancy Yingling, seconded by Councilmember Mark Hill, to table the item for consideration to the January 22, 2019, City Council meeting. The motion passed by an unanimous vote.**

- 15.** Consider ratification of an emergency contract in the amount of \$91,000 to Canary Construction; and \$27,696.83 to NPL Inc.; for the emergency repair of a 24" waterline and pavement repair on E. Sandy Lake Road; using funds from the water/sewer operations; as executed by the City Manager according to General Exemption (1) of section 252 of the Local Government Code.

**Presentation:** Mike Garza, Assistant Director of Public Works, made a presentation to the City Council.

**A motion was made by Councilmember Biju Mathew, seconded by Councilmember Wes Mays, that this Agenda Item be approved. The motion passed by an unanimous vote.**

- 16.** Discussion of Parkway Boulevard Reconstruction update.

**Presentation:** Kent Collins, Director of Public Works, made a presentation to City Council.

**17. City Manager Reports - Project Updates and Future Agendas**

City Manager Mike Land reported that the closure of Freeport Parkway to set bridge beams has been delayed; a new date will be given as soon as possible.

The work being done at Hunterwood Park is still progressing. A possible change order will be coming before Council in February.

The Senior Center parking lot is nearly complete and will be done by the end of January.

A new legislative handout will be given to City Council soon.

**18. Mayor and Council Reports**

Report by the City Council on recent and upcoming events.

Living Well in Coppel is once again locally sponsoring the 2019 It's Time Texas Challenge. The statewide wellness initiative runs from January 7 to March 3, 2019. Find fun ways to demonstrate your commitment to healthy living. Living Well in Coppel's goal is for Coppel to win its category! This will not be possible without the community's help. Join the challenge and encourage your family, friends and co-workers to participate. Visit the Challenge Page at [www.ittcommunity-challenge.com](http://www.ittcommunity-challenge.com) to find out ways for you to earn points!

Applications for Leadership Coppel 2019 are now available on the City's website. Applications can be found online and must be submitted by February 1, 2019. Submissions will be reviewed, and an acceptance announcement will be shared with eligible participants by February 11, 2019. Eight, full-day sessions are scheduled to begin February 21, 2019.

**19. Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.**

- A) C/FBISD/LISD Liaison - Councilmembers Hill and Hinojosa-Smith
- B) CISD Liaison - Councilmember Hinojosa-Smith
- C) Coppel Seniors - Councilmember Roden
- D) Historical Society - Councilmember Long

A. Councilmember Mays reported that the North Central Texas Council of Governments has partnered with numerous institutions around the state, including the University of Texas Southwest Research Institute in San Antonio and the Texas A&M Transportation institute to create a program to allow autonomic or self-driving vehicles to drive in the state.

The Dallas area will have those vehicles on the I-30 corridor in the managed traffic lanes. This program will allow COG and others throughout the state to test and demonstrate a large number of self-driving and autonomic vehicles.

B. Councilmember Yingling reported that the North Texas Commission is focusing on advocacy in 2018 and 2019 by creating a regional chambers'

coalition and a regional cities' coalition to convene leaders to amplify each other's voices during the Legislative Session. Also, the North Texas Commission will be tracking the local control issue in Austin at the Legislative Session.

Leadership North Texas Class 11 applications will be opening later this week. Additionally, the Leadership North Texas University Class 4 begins this month.

20. **Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**

Nothing to report.

21. **Necessary Action from Executive Session**

Nothing to report.

**Adjournment**

There being no further business before the City Council, the meeting was adjourned at 9:23 p.m.

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**Karen Selbo Hunt, Mayor**

**ATTEST:**

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**Ashley Owens, Deputy City Secretary**