



City of Coppell, Texas

255 E. Parkway Boulevard
Coppell, Texas
75019-9478

Minutes City Council

Tuesday, June 11, 2019

5:30 PM

Council Chambers

KAREN HUNT
Mayor

CLIFF LONG
Mayor Pro Tem

BRIANNA HINOJOSA-SMITH
Place 2

NANCY YINGLING
Place 5

WES MAYS
Place 3

BIJU MATHEW
Place 6

GARY RODEN
Place 4

MARK HILL
Place 7

MIKE LAND
City Manager

Present 7 - Karen Hunt;Cliff Long;Brianna Hinojosa-Smith;Wes Mays;Gary Roden;Biju Mathew and Mark Hill
Absent 1 - Nancy Yingling

Also present were City Manager Mike Land, Deputy City Managers Traci Leach and Vicki Chiavetta, Deputy City Secretary Ashley Owens, and City Attorney Bob Hager.

The City Council of the City of Coppell met in Regular Session on Tuesday, June 11, 2019 at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppell, Texas.

The purpose of the meeting is to consider the following items:

1. **Call to Order**

Mayor Hunt called the meeting to order, determined that a quorum was present and convened into the Executive Session at 5:40 p.m.

2. **Executive Session (Closed to the Public) 1st Floor Conference Room**

Section 551.074, Texas Government Code - Personnel Matters.

Update on Municipal Court Judges' performance progress.

Discussed under Executive Session

3. Work Session (Open to the Public) 1st Floor Conference Room

Mayor Hunt adjourned the Executive Session at 6:01 p.m. and convened into the Work Session.

- A. Discussion regarding agenda items.
- B. Discussion regarding Service Organization FY 19-20 requests.
- C. Discussion regarding Mayor Pro Tem appointment.
- D. Discussion regarding Council Committee assignments.
- E. Discussion regarding Workforce Transit.
- F. Discussion regarding fee changes for residential additions, alterations, and repairs.
- G. Discussion regarding Red Light Cameras status.
- H. Discussion regarding District Attorney's policies.

Presented in Work Session.

Item E was not presented in Work Session.

3. Regular Session

Mayor Hunt recessed the Work Session at 7:00 p.m. and reconvened into the Regular Session at 7:30 p.m.

4. Invocation 7:30 p.m.

Pastor Jeff Spangler with Generate Life Church gave the Invocation.

5. Pledge of Allegiance

Mayor Hunt and the City Council led those present in the Pledge of Allegiance.

6. Consider approval of a Proclamation naming June 28, 2019, as "Marcie Diamond Appreciation Day;" and authorizing the Mayor to sign.

Mayor Hunt read the proclamation into the record and presented the same to Assistant Director of Community Development/Planning Marcie Diamond.

A motion was made by Councilmember Gary Roden, seconded by Councilmember Brianna Hinojosa-Smith, that this Agenda Item be approved. The motion passed by an unanimous vote.

7. Consider approval of a Proclamation naming the month of July as "Parks and Recreation Month;" and authorizing the Mayor to sign.

Mayor Hunt read the proclamation into the record and presented the same to Marketing Coordinator Lilia Gans.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Brianna Hinojosa-Smith, that this Agenda Item be approved.

The motion passed by an unanimous vote.

8. Graduation Ceremony for Leadership Coppell 2019.

Mayor Hunt and Chief Communication Strategist Hannah Cook presented certificates to the graduating class of Leadership Coppell 2019.

9. **Citizens' Appearance**

Mayor Hunt advised that no one signed up to speak.

10. **Consent Agenda**

- A. Consider approval of the minutes: May 28, 2019.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Mark Hill, that Consent Agenda Items A-C be approved, with a correction on Consent Agenda Item C for the number of sirens to read two instead of one. The motion passed by an unanimous vote.

- B. Consider approval of an Ordinance for a zoning change to S-1244R-LI (Special Use Permit-1244 Revised -Light Industrial), to approve a revised site and landscape plans and building elevations for the expansion of the Rolling Oaks Memorial Center, including buildings, plots and Mausoleum; and authorizing the Mayor to sign.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Mark Hill, that Consent Agenda Items A-C be approved, with a correction on Consent Agenda Item C for the number of sirens to read two instead of one. The motion passed by an unanimous vote.

Enactment No: OR 91500-A-743

- C. Consider approval authorizing a purchase order for one outdoor warning siren in addition to upgrading the entire outdoor warning system from Joe Goddard Enterprises LLC for the Emergency Management Division of the Fire Department, in the amount not to exceed \$100,146.00; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Mark Hill, that Consent Agenda Items A-C be approved, with a correction on Consent Agenda Item C for the number of sirens to read two instead of one. The motion passed by an unanimous vote.

End of Consent Agenda

11. Consider approval of a Resolution amending all permit fees for residential additions, alterations and repairs as found in the Master Fee Schedule as it relates to Chapter 15, Coppell Code of Ordinances; and authorizing the Mayor to sign.

Presentation: Suzanne Arnold, Chief Building Official, made a presentation to

the City Council.

A motion was made by Councilmember Mark Hill, seconded by Councilmember Brianna Hinojosa-Smith, that this Agenda Item be approved. The motion passed by an unanimous vote.

Enactment No: RE 2019-0611.1

- 12.** Consider approval of an amendment to the Online Business Systems agreement, dated August 1, 2017, to add an additional four months of Discovery Services for Phase 3 - Asset Management in the amount of \$115,000; and authorizing the City Manager to sign any necessary documents.

Presentation: Jennifer Miller, Director of Finance, made a presentation to the City Council.

A motion was made by Mayor Pro Tem Cliff Long, seconded by Councilmember Wes Mays, that this Agenda Item be approved. The motion passed by an unanimous vote.

- 13.** Consider appointment of Mayor Pro Tem as required by Section 3.05 of the Home Rule Charter.

A motion was made by Mayor Pro Tem Cliff Long to nominate Councilmember Mark Hill as the next Mayor Pro Tem, seconded by Councilmember Biju Mathew. The motion passed by an unanimous vote.

- 14.** PUBLIC HEARING:
Consider approval of a Resolution granting a variance of one hundred (100') feet to Kelly's Texican, from the 300-foot prohibited requirement for the sale of alcoholic beverages, with a business address being 110 W. Sandy Lake Road, Suite 150; and authorizing the Mayor to sign.

Presentation: Ashley Owens, Deputy City Secretary, made a presentation to the City Council.

Lawrence Kelly, Owner, was present to answer questions or concerns of the City Council.

Mayor Hunt opened the Public Hearing and advised that no one signed up to speak.

A motion was made by Councilmember Brianna Hinojosa-Smith, seconded by Councilmember Biju Mathew, to close the Public Hearing and approve this agenda item. The motion passed by an unanimous vote.

15. City Manager Reports - Project Updates and Future Agendas

City Manager Mike Land reminded Mayor and City Council that there will not be a 2nd meeting in June.

The railroad crossings at MacArthur Boulevard and Royal Lane will be worked on by Fort Worth & Western Railroad from June 21st through June 23rd

beginning at 9 am to 5 pm. Avoid the areas if you can.

Construction on Freeport Parkway is continuing at Southwestern and Dividend.

Storm Debris pickup will begin on June 17th. Brush trees and tree trimmings will be picked up according to their normal schedule as well as their requirements for pickup. Due to the storm, large debris must be placed in front of right of way by 7 AM on Monday. Anything weighing more than 50 lbs. must be placed in the front right of way, not in the back alley.

Construction on Parkway Boulevard is continuing with the northside traffic switch. The switch to the southside will happen later in the summer.

The City of Coppell received the Distinguished Budget Award. This is the 10th year in a row that the City has been recognized.

16. Mayor and Council Reports

Report by the City Council on recent and upcoming events.

A. Coffee with Cops is on June 22nd beginning at 8:30 a.m. at George Coffee and Provisions, 462 Houston Street in Old Town Coppell. Come join the Coppell PD Command Staff and officers for a free cup of coffee and conversation.

B. Celebrate Coppell: Party in the Park is Saturday, June 29th from 5 PM to 11 PM at Andy Brown Park East. Celebrate our nation's independence with a full day of fun activities for all ages! Race through an inflatable obstacle course, scale the giant rock wall, and feel the wind on your cheeks as you rush down a large zip line. The Jordan Kahn Orchestra will take the main stage at 8:30 PM. Stick around after the performance and activities as we light up the night! The festive fireworks show is specially designed and orchestrated. The display is scheduled to start after sunset at approximately 9:30 PM.

C. The City's annual Celebrate Coppell: Parade Down Parkway will begin at 9 AM on Thursday, July 4. Wear your red, white, and blue and find a spot along the parade route to watch as all the floats pass by! The parade route begins on Samuel Blvd, proceeds west on Parkway Blvd, and ends at Town Center. Intersections along the parade route will be closed beginning at 8:50 AM and remain closed until all floats have passed.

D. Interested citizens are invited to attend a Public Hearing and Budget Workshop on Monday, July 8, 2019, beginning at 6 pm in the 2nd Floor Conference Room at 255 Parkway Boulevard. The Public Hearing will discuss the Crime Control and Prevention District budget and begin promptly at 6 pm. The Budget Workshop will begin immediately following the Public Hearing and will discuss Service Organizations, the Water and Sewer Fund, and Special Revenue Funds. Please contact Cayce Lay, Budget Manager, at clay@coppelltx.gov or 972-304-3690 for more information.

E. Reminder that there is only one City Council meeting in June. The next meeting is on July 9th.

17. Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.

- A. NCTCOG - Councilmember Wes Mays
- B. North Texas Commission - Councilmember Nancy Yingling
- C. Historical Society - Mayor Pro Tem Cliff Long

A. Councilmember Wes Mays announced that the NCTCOG General Assembly meeting will be held on June 14th, from 12 p.m. to 1:30 p.m., at the Hurst Conference Center. The organization will provide updates on projects that are in process.

B. Mayor Karen Hunt informed the Council that the North Texas Commission is wrapping up projects from the recent Legislative Session and looking forward to the summer break.

C. Councilmember Long announced that the Historical Society will be taking a summer hiatus for the months of June and July. There will be an Open House at the Kirkland House on the 2nd Saturday of July and the 2nd Saturday of August from 10 AM to 12 PM. Free snowcones will be served.

18. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.

Nothing to report.

19. Necessary Action from Executive Session

Nothing to report.

20. Adjournment

There being no further business before the City Council, the meeting was adjourned at 8:09 p.m.

Karen Selbo Hunt, Mayor

ATTEST:

Ashley Owens, Deputy City Secretary