



Minutes

Animal Services Advisory and Appeals Board

Tuesday, March 10, 2020

5:30 PM

821 S. Coppell Rd.

Dr. Reid Garfield

Jennifer Holmes

Rosalba Marin

Also present were Animal Services Manager Charlene Lovato and Secretary Nina Williams.

The Animal Services Advisory and Appeals Board of the City of Coppell, Texas, met in the Conference Room at 821 S. Coppell Road at 5:43 p.m.

The purpose of this meeting is to consider the following items:

Regular Session (Open to the Public)

1. Call To Order

Animal Services Manager Charlene Lovato called the meeting to order at 5:43 p.m.

Present: Jennifer Holmes and Rosie Marin

Absent: Dr. Reid Garfield

2. Citizens' Appearance

No one signed up to speak.

3. Introduction and welcome of new members.

The Board welcomed new member, Rosalba Marin.

4. Consider approval of the minutes: September 24, 2019.

A motion was made by Jennifer Holmes, seconded by Rosie Marin, to approve the minutes of the September 24, 2019, meeting. The motion passed by an unanimous vote.

5. Discussion regarding Friends of Coppell Animal Services Group formation.

Jennifer Holmes spoke about the Volunteer Program starting fundraisers and proposals for the shelter. Discussions about 501C-3s and how to get started with them.

6. Discussion regarding the Teen Volunteer program over the week of Spring Break.
The shelter has partnered with staff from the Library and Teen Diversion with the Police Department for teens to come to the shelter and do special projects. The shelter is planning on continuing the volunteer opportunities into the summer.
7. Educational program updates: March 12th Wildlife class
The 911 Wildlife speaker presented on March 12, 2020.
8. Discussion regarding new vehicle.
Animal Services received approval to purchase a new vehicle for the department. The procurement process has been complete and the vehicle has arrived.
9. Discussion regarding Grapevine intake numbers.
The board reviewed the numbers for Grapevine Intake/Outake for the month of February.
10. **Adjournment**
There being no outstanding business to discuss, the meeting adjourned at 6:08 p.m.

Charlene Lovato, Animal Services Manager

ATTEST:

Nina Williams, Administrative Technician