City of Coppell, Texas

255 E. Parkway Boulevard
Coppell, Texas
75019-9478

Minutes

City Council

Tuesday, August 25, 2020 | **5:30 PM** | **Council Chambers**

KAREN HUNT
Mayor

MARK HILL
Mayor Pro Tem

CLIFF LONG
Place 1

GARY RODEN
Place 4

BRIANNA HINOJOSA-SMITH
Place 2

NANCY YINGLING
Place 5

WES MAYS
Place 3

BIJU MATHEW
Place 6

MIKE LAND
City Manager

Present 8 - Karen Hunt;Cliff Long;Brianna Hinojosa-Smith;Wes Mays;Gary Roden;Nancy Yingling;Biju Mathew and Mark Hill

Also present were City Manager Mike Land, Deputy City Secretary Ashley Owens, and City Attorney Robert Hager. Deputy City Managers Vicki Chiavetta and Traci Leach were in attendance virtually.

The City Council of the City of Coppell met in Regular Session on Tuesday, August 25, 2020 at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppell, Texas.

1. Call to Order

As a result of recent Declarations of Emergency made by Dallas County and the City of Coppell in regards to the current pandemic, Governor Abbott has permitted for governing bodies to meet remotely and to conduct open meetings virtually.

Mayor Karen Hunt called the meeting to order, determined that a quorum was present and convened into the Executive Session at 5:35 p.m.

2. Executive Session (Closed to the Public) 1st Floor Conference Room

Section 551.071, Texas Government Code - Consultation with City Attorney.

A. Seek Legal Advice from City Attorney regarding Texas Administrative Code Rule 3.334, concerning local sales and use taxes.

Discussed under Executive Session

Section 551.072, Texas Government Code - Deliberation regarding Real Property.

B. Discussion regarding real property located south of East Belt Line Road and east of South Belt Line Road.

Discussed under Executive Session

Section 551.074, Texas Government Code - Personnel Matters.

C. Discussion regarding the evaluation for the City Manager.

Discussed under Executive Session

3. Work Session (Open to the Public) Council Chambers

Mayor Karen Hunt adjourned the Executive Session at 7:22 p.m. and convened into the Work Session at 7:22 p.m.

A. Discussion regarding agenda items.
B. Presentation regarding the implementation of the Emergency Trail Marker System.

Presented in Work Session

Regular Session

Mayor Hunt adjourned the Work Session at 7:38 p.m. and reconvened into the Regular Session at 7:47 p.m.

4. Invocation 7:30 p.m.

Councilmember Biju Mathew gave the invocation.

5. Pledge of Allegiance

Mayor Hunt and the City Council led those present in the Pledge of Allegiance.

6. Citizens' Appearance

Mayor Hunt advised that no one signed up to speak.

7. Consent Agenda

Mayor Hunt announced that Consent Agenda Items D and E would be discussed.

Kent Collins, Director of Public Works, made a presentation to City Council.

John Elias, Parks Project Manager, made a presentation to City Council.

A. Consider approval of the minutes: August 11, 2020.

A motion was made by Councilmember Biju Mathew, seconded by Councilmember Cliff Long, that Consent Agenda Items A-K be approved. The motion passed by an unanimous vote.

B. Consider approval and adoption of the City of Coppell Investment Policy.

A motion was made by Councilmember Biju Mathew, seconded by Councilmember Cliff Long, that Consent Agenda Items A-K be approved. The motion passed by an unanimous vote.

C. Consider approval to award a bid and to enter into a construction contract with NPL Construction; in the amount of $98,520.88; as budgeted in Infrastructure Maintenance Fund; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Biju Mathew, seconded by Councilmember Cliff Long, that Consent Agenda Items A-K be approved. The motion passed by an unanimous vote.

D. Consider approval of Change Order #1 for Belt Line Design Road contract; in the amount of $95,000.00; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Biju Mathew, seconded by Councilmember Cliff Long, that Consent Agenda Items A-K be approved. The motion passed by an unanimous vote.

E. Consider approval of a Change Order with Irri-Tech, LLC in the amount of $40,300.00 as provided for in the CRDC fund balance; for additional irrigation re-routing and repairs on the MacArthur Boulevard Trail project; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Biju Mathew, seconded by Councilmember Cliff Long, that Consent Agenda Items A-K be approved. The motion passed by an unanimous vote.

F. Consider approval of a Change Order with Terracon, for materials testing on the Rolling Oaks Memorial Center expansion project, in the amount of $15,826, which will be funded by the General Fund and reimbursed by future Cemetery revenues; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Biju Mathew, seconded by Councilmember Cliff Long, that Consent Agenda Items A-K be approved. The motion passed by an unanimous vote.

G. Consider approval of a bid and issue a purchase order to acquire a 2021 Freightliner M2-106 SRA 2,000-gallon water tank truck for Parks Operations in the amount of $116,717.26 from Houston Freightliner contract pricing through HGAC Contract No. HT06-18, as budgeted, and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Biju Mathew, seconded by Councilmember Cliff Long, that Consent Agenda Items A-K be approved. The motion passed by an unanimous vote.

H. Consider approval to enter into a License Agreement with Dallas Fort Worth International Airport to allow the placement of one Outdoor Warning Siren on DFW property located within the City limits of Coppell; authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Biju Mathew, seconded by Councilmember Cliff Long, that Consent Agenda Items A-K be approved. The motion passed by an unanimous vote.

I. Consider acceptance of resignations from Jason Crawford and Tushar Jaiswal, Smart City Board members.

A motion was made by Councilmember Biju Mathew, seconded by Councilmember Cliff Long, that Consent Agenda Items A-K be approved. The motion passed by an unanimous vote.

J. Consider approval of a Franchise Ordinance between the City of Coppell and Oncor Electric Delivery Company, repealing all previous franchise ordinances with Oncor; and authorizing the Mayor to sign.

A motion was made by Councilmember Biju Mathew, seconded by Councilmember Cliff Long, that Consent Agenda Items A-K be approved. The motion passed by an unanimous vote.

Enactment No: OR 2020-1541

K. Consider approval to purchase network switchgear and configuration from Red River (Texas DIR CISCO) contract # DIR TSO-4167 in the amount of $103,926.30 as budgeted; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Biju Mathew, seconded by Councilmember Cliff Long, that Consent Agenda Items A-K be approved. The motion passed by an unanimous vote.

End of Consent Agenda

8. Consider approval of a Resolution amending Resolution No. 010996.3 as amended, amending the Master Fee Schedule for Restoration of Service Fee, Animal Services Fees, Drainage Fees, Subdivision Regulation Fees, Building Fees, General Fees, Public Information Fees, Police Fees, Other Fees and Impact Fees; and authorizing the Mayor to

sign.

Presentation: Jennifer Miller, Director of Finance, made a presentation to the City Council.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Brianna Hinojosa-Smith, that this Agenda Item be approved. The motion passed by an unanimous vote.

Enactment No: RE 2020-0825.1

9. Consider approval of a proposed tax rate of $0.5800 for the 2020 tax year and to set the Public Hearings on the budget and proposed tax rate for the next regularly scheduled City Council Meeting on September 8, 2020 at 7:30 p.m.

Presentation: Jennifer Miller, Director of Finance, made a presentation to the City Council.

A motion was made by Councilmember Wes Mays, seconded by Mayor Pro Tem Mark Hill, that this Agenda Item be approved. The motion passed by an unanimous vote.

10. Consider approval of the First Amended and Restated Interlocal Cooperation Agreement by and between the City of Coppell and Denton County Transportation Authority to provide transportation services for Coppell businesses; and authorizing the Mayor to sign.

Presentation: Mindi Hurley, Director of Community Development, made a presentation to the City Council.

A motion was made by Mayor Pro Tem Mark Hill, seconded by Councilmember Cliff Long, that this Agenda Item be approved. The motion passed by an unanimous vote.

11. City Manager Reports - Project Updates and Future Agendas

City Manager Mike Land reported that the Bethel Road water line is complete, and the neighborhood has signed off on the improvements. The Old Town way-finding signs have been installed.

12. Mayor and Council Reports

Report by the City Council on recent and upcoming events.

A. Participate in local government and give back to the community by serving on one of the City of Coppell's Boards or Commissions. The City is currently seeking passionate individuals to be a part of eight Boards and Commissions that help guide development, future needs, regulations, and more for Coppell. Applications will be accepted online at coppelltx.gov/boards now through September 25, 2020.
B. You are invited to attend a community meeting on Thursday, August 27th at 6:30 p.m., to review the progress of the DART Silver Line Regional Rail Project. Due to the current pandemic, all public meetings will take place via video

conference (Microsoft Teams). DART and the Design-Build Contractor will be on hand to outline the latest developments and answer your questions. The project will provide regional rail service along the 26-mile long Silver Line Corridor from DFW International Airport to Plano. Please check the City's Calendar of Events for more information.
C. A Public Hearing will be conducted to receive public comment concerning the Proposed 2020-2021 Budget. The Public Hearing will be held on September 8, 2020 at 7:30 p.m. virtually from the Council Chambers at the City Hall, 255 Parkway Boulevard, Coppell, Texas 75019. Citizens wishing to have comments read into the record must contact the City of Coppell by 2:00 p.m. on September 8th. Comments will be accepted via letters addressed to Budget Office, 255 E. Parkway Blvd., Coppell, TX 75019, or emails sent to citysec@coppelltx.gov. A copy of the Proposed Budget is on file for public view in the William T. Cozby Public Library and Community Commons or on the City's website.

13. Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.

A. Report on Dallas Regional Mobility Coalition - Councilmember Gary Roden
B. Report on Woven Health Clinic - Mayor Pro Tem Mark Hill
C. Report on Metrocrest Services - Councilmembers Biju Mathew and Wes Mays

Councilmember Gary Roden reported that at the DRMC August 7th Board Meeting, they were joined by Texas Comptroller Glenn Hegar. Mr. Hegar spoke about the state's budget and revenue situation. He also mentioned that the board reported less vehicle traffic in the last quarter; however, the amount of vehicle deaths have increased.

Mayor Pro Tem Mark Hill reported that the Woven Health Clinic implemented telehealth for their appointments. Woven Health Clinic has opened a neurology clinic and a dermatology clinic. The clinic is also offering free COVID-19 tests for all first responders.

Councilmember Wes Mays reported that Metrocrest has seen a 200% increase in rental assistance from the same period last year. The food pantry usage has increased by 281% over the same period last year. Metrocrest Services is in need of volunteers to work in the food pantry, please check www.metrocrestservices.org for more information on how to volunteer.

14. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.

Nothing to report.

15. Necessary Action from Executive Session

Robert Hager, City Attorney, read the following motion into the record:

Consider approval to authorize Thompson Knight, as Special Legal Counsel on behalf of the City of Coppell, to file the appropriate administrative and legal court proceedings to contest the validity and interpretation of Texas

Administrative Code Rule 3.334, both on substantive and procedural grounds, concerning local sales and use tax under the Texas Tax Code.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Gary Roden, that this Agenda Item be approved. The motion passed by an unanimous vote.

16. Adjournment

There being no further business before the City Council, the meeting was adjourned at 8:36 p.m.

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Karen Selbo Hunt, Mayor

ATTEST:

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Ashley Owens, Deputy City Secretary