



City of Coppel, Texas

255 E. Parkway Boulevard
Coppel, Texas
75019-9478

Minutes

Parks and Recreation Board

Monday, December 7, 2020

6:30 PM

Virtual Zoom Meeting

Ed Guignon
Chair

Nick Paschal
Vice Chair

Margaret Bryan
Boardmember

Brian Olsen
Boardmember

Earl Rogers
Boardmember

Maureen Corcoran
Boardmember

Lisa Reynolds
Boardmember

Maheshika Ratnayake
Alternate

Kevin Erickson
Alternate

Divya Ravindra
Student Advisor

Shivi Sharma
Student Advisor

As authorized by Section 418.016(e) of the Texas Government Code, on March 16, 2020, Governor Greg Abbott suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location.

The following requirements have been suspended by the governor:

1. A quorum of the committee/board/commission need not be present at one physical location. Id. § 551.127(b).
2. In light of (1), above, the meeting notice need not specify where the quorum of the committee/board/commission will be physically present and the intent to have a quorum present. Id. § 551.127(e).
3. In light of (1) above, the meeting held by video conference call is not required to be open to the public at a location where committee/board/commission is present. Id. § 551.127(f).
4. The audio and video are not required to meet minimum standards established by Texas Department of Information Resources (DIR) rules, the video doesn't have to be sufficient that a member of the public can observe the demeanor of the participants, the members faces don't have to be clearly visible at all times, and the meeting can continue even if a connection is lost, so long as a quorum is still present. Id. § 551.127(a-3); (h); (i); (j).

This meeting will be closed to in person attendance by the public to reduce the spread of COVID-19. A temporary suspension of the Open Meetings Act to allow telephone or video conference of public meetings has been granted by Texas Governor Greg Abbott. Letters and emails may be submitted by any citizen of the City or other party of interest to express his or her opinion concerning this agenda or other general comments to the Commission. Comments will be read into the record during the Citizens Appearance portion of the meeting. Letters may be addressed to the Parks and Recreation Board, 255 Parkway Boulevard, Coppell, TX 75019, by email to parks@coppelltx.gov, or by calling the Coppell Parks and Recreation Department at 972-462-5100.

Notice is hereby given that the Parks and Recreation Board of the City of Coppell, Texas, will meet remotely using videoconferencing technology.

The purpose of this meeting is to consider the following items:

1. Call To Order

Chair, Ed Guignon, called the meeting to order at 6:32PM.

2. Citizens' Forum: Pursuant to the State Open Meetings Law, the Board is restricted in discussing or taking action on items not posted on the Agenda. Action on your statements can only be taken at future meetings.

Two Citizens signed up to speak during the Citizen's Forum.

Aaron Jenkins resides at 1009 E Bethel School Rd. Jenkins addressed the board regarding Trail Signage and a recommendation to update Parks trail signage to be inclusive for all park patrons and include large print pictures.

Balki Chamkurs resides at 6202 Natches Trace Drive. Chamkurs addressed the board regarding the Sand Volleyball Courts and a recommendation to add lights to the courts so they can be accessed after dark.

3. Consider approval of minutes: October 5, 2020

A motion to approve was made by Vice Chair, Nick Paschal, seconded by Board Member, Earl Rogers and carried with a unanimous vote.

4. Manager's Update- Gary Decker, Rolling Oaks Memorial Center Manager

Gary Decker, Rolling Oaks Memorial Center Manager, presented an update on Rolling Oaks Memorial Center's recent renovations and expansion.

5. Update regarding the Project Priority List

John Elias, Special Projects Manager, presented an update regarding the 2019 Project Priority List making note of completed, postponed and current Special Projects.

6. Presentation and discussion regarding Trail Signage

John Elias, Special Projects Manager and Tiffany Anderson, Community Engagement Manager, lead a presentation regarding Trail Signage in the parks. The presentation included discussion related to the current signs and what has/will be updated to the new Trail Signage.

7. Youth Advisor's Report

Youth Advisor, Divya Ravindra, noted a recent discussion with the Farmer's Market about having a Virtual Farmer's Market. Weighing cost/benefits.

Youth Advisor, Shivi Sharma, requested information regarding current Volunteer opportunities to share with her school. Sharma also recommended that the Parks Department shoot video clips of Parks Employees and Residents for a 2020 Year in Review and posts to Social Media.

8. Liaison's Report

Jessica Carpenter, Assistant Director of Recreation, took a moment to thank the outgoing Board Members and Youth Advisors for their commitment and service while serving on the Board.

Tiffany Anderson, Community Engagement Manager, supplied a Special Events update and introduced current Holiday events which include: Holiday Lights in the Park a Virtual Tree Lighting at ABE and the Fa La La La Lights Decorating Contest.

9. Chair Report

Ed Guignon, Chair, took a moment to note that through this challenging year, the Park Board and Parks Department have been able to accomplish a lot and thanked the Board Members and Parks Department for their time and hard work.

Adjournment

With no further business to bring before the board, the meeting adjourned at 8:15PM.

The City of Coppell acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).

CERTIFICATE

I certify that the above Notice of Meeting was posted on the bulletin board at the City Hall of the City of Coppell, Texas on this 4th day of December, 2020, at 8:30AM.

Patricia Clark, Administrative Technician