



# City of Coppell, Texas

255 E. Parkway Boulevard  
Coppell, Texas  
75019-9478

## Minutes

### Parks and Recreation Board

---

Monday, April 5, 2021

6:30 PM

Virtual Zoom Meeting

---

**Ed Guignon**  
Chair

**Nick Paschal**  
Vice Chair

**Margaret Bryan**  
Board Member

**Earl Rogers**  
Board Member

**Maheshika Ratnayake**  
Board Member

**Maureen Corcoran**  
Board Member

**Zainab Tinwala**  
Board Member

**Kevin Erickson**  
Alternate

**Chaitnya Jayanti**  
Alternate

**Advika Varadharajan**  
Youth Advisor

**Natasha Banga**  
Youth Advisor

As authorized by Section 418.016(e) of the Texas Government Code, on March 16, 2020, Governor Greg Abbott suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location.

The following requirements have been suspended by the governor:

1. A quorum of the committee/board/commission need not be present at one physical location. Id. § 551.127(b).
2. In light of (1), above, the meeting notice need not specify where the quorum of the committee/board/commission will be physically present and the intent to have a quorum present. Id. § 551.127(e).
3. In light of (1) above, the meeting held by video conference call is not required to be open to the public at a location where committee/board/commission is present. Id. § 551.127(f).
4. The audio and video are not required to meet minimum standards established by Texas Department of Information Resources (DIR) rules, the video doesn't have to be sufficient that a member of the public can observe the demeanor of the participants, the members faces don't have to be clearly visible at all times, and the meeting can continue even if a connection is lost, so long as a quorum is still present. Id. § 551.127(a-3); (h); (i); (j).

This meeting will be closed to in person attendance by the public to reduce the spread of COVID-19. A temporary suspension of the Open Meetings Act to allow telephone or video conference of public meetings has been granted by Texas Governor Greg Abbott. Letters and emails may be submitted by any citizen of the City or other party of interest to express his or her opinion concerning this agenda or other general comments to the Commission. Comments will be read into the record during the Citizens Appearance portion of the meeting. Letters may be addressed to the Parks and Recreation Board, 255 Parkway Boulevard, Coppell, TX 75019, by email to [parks@coppelltx.gov](mailto:parks@coppelltx.gov), or by calling the Coppell Parks and Recreation Department at 972-462-5100.

Notice is hereby given that the Parks and Recreation Board of the City of Coppell, Texas, will meet remotely using videoconferencing technology.

The purpose of this meeting is to consider the following items:

**1. Call To Order**

Chair, Ed Guignon, called the meeting to order at 6:32PM

**2. Citizens' Forum: Citizens should complete a Citizens Appearance Form which can be requested from the Parks and Recreation Department no later than 2:00PM on the first Monday of each month. Pursuant to the State Open Meetings Law, the Board is restricted in discussing or taking action on items not posted on the Agenda. Action on your statements can only be taken at future meetings.**

Resident, Mathew Ittoop, 717 Waverly Lane, Coppell, TX, 75019 brought a suggestion to honor Brad Reid's services by putting his name to one of his creations in honor of his legacy. A trail or pavilion. Resident Ittoop will speak with Mike Land and bring this suggestion to council.

**3. Consider Approval of Minutes: March 1, 2021**

Board Member, Corcoran, made a motion to approve the March 1, 2021 Minutes. A second was made by Board Member, Rogers and the motion passed by unanimous vote.

**4. Annual Report from Coppell Youth Soccer Association**

Angela Lancaster, President of the Coppell Youth Soccer Association, presented an Annual Report.

**5. Managers Update, Lloyd Mauch, Parks Operations Manager**

Lloyd Mauch, Parks Operations Manager, supplied an update on the Parks Operations Division.

6. Director's Report  
A) Update Regarding Facility Reopenings  
B) Special Events Update  
C) Project Update

Director of Parks and Recreation, Jessica Carpenter, supplied an update on Facility Re-Openings following COVID restrictions being lifted, Summer Camps and Registration, Special Event Updates: No more Eggstravaganza but a pop-up egg hunt was put on at playgrounds Friday, April 2, 2021, Celebrate Coppell is scheduled for 2021, EarthFest will be held Saturday, April 24, Old Town Celebration will be held Saturday, May 8th, Movie in the Park is planned for Saturday, May 15th showing Finding Dory and a Special Projects Update was provided.

7. Youth Advisors Report

Youth Advisor, Banga, supplied an update on the Environmental Sustainability Scavenger Hunt project she has been working with the Biodiversity Education Center to host in July 2021.

Youth Advisor, Varadharajan, supplied an update on the Media Display project for the New City Website she has been working with Tiffany Anderson, Community Engagement Manager on come Summer 2021.

8. Chair Report

Chair, Guignon had no report to supply at this time other than thinking the Board for their time.

#### Adjournment

Chair, Guignon called the meeting to adjourn at 7:58PM.

The City of Coppell acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).

Prepared by:

---

Patricia Clark, Administrative Technician