



City of Coppell, Texas

255 E. Parkway Boulevard
Coppell, Texas
75019-9478

Minutes

Parks and Recreation Board

Monday, October 4, 2021

6:30 PM

255 Parkway Blvd.

2nd Floor Conference Room

Ed Guignon
Chair

Nick Paschal
Vice Chair

Margaret Bryan
Board Member

Earl Rogers
Board Member

Maheshika Ratnayake
Board Member

Maureen Corcoran
Board Member

Zainab Tinwala
Board Member

Kevin Erickson
Alternate

Chaitnya Jayanti
Alternate

Advika Varadharajan
Youth Advisor

Natasha Banga
Youth Advisor

Notice is hereby given that the Coppell Parks and Recreation Board of the City of Coppell, Texas, met in the 2nd Floor Conference Room at 255 E. Parkway Boulevard.

The purpose of this meeting was to consider the following items:

Regular Session (Open to the Public)

1. Call To Order

Chair Guignon called the meeting to order at 6:33 pm.

Members present:

Ed Guignon, Nick Paschal, Margaret Bryan, Earl Rogers, Maheshika Ratnayake, Maureen Corcoran, Zainab Tinwala, Advika Varadharajan

2. **Citizens' Forum:** Citizens should complete a Citizens Appearance Form which can be requested from the Parks and Recreation Department no later than 2:00PM on the first Monday of each month. Pursuant to the State Open Meetings Law, the Board is restricted in discussing or taking action on items not posted on the Agenda. Action on your statements can only be taken at future meetings.

Bill Whitehill, 747 Meadowlark Lane, expressed his interest in having access to the lake on the North Lake property.

Mike Hall, 619 Canemount Lane, expressed his concerns regarding the Magnolia Park trail project.

3. **Gold Medal Award presentation**

Jessica Carpenter, Director of Parks and Recreation, gave an overview of the Gold Medal Award.

4. Consider approval of minutes: August 2, 2021

A motion was made by Boardmember Corcoran, seconded by Vice Chair Paschal, that this agenda item be approved. The motion carried by an unanimous vote.

5. **Annual Update by the Coppell Girls' Softball Association**

Tom Hargrove, President of the Coppell Girl's Softball Association, gave an update on current registration numbers, Covid impacts, and future activities.

6. **Manager's Update - Eric Clay, Tennis Center Manager**

Eric Clay, Tennis Center Manager, gave a presentation in regards to the Wagon Wheel Tennis and Pickleball Center's current and upcoming activities.

7. **Discussion regarding a policy for donations of memorials and monuments to be placed on City-owned property**

The Board reviewed the current Parks and Recreation policy and discussed possible changes. Parks and Recreation staff will work on revising the current policy and bring it back to a future meeting for the board to review.

8. **Youth Advisor's Report**

Youth Advisor Advika Varadharajan expressed her interest in creating a program to allow families to place white flags in a park to commemorate their loved ones lost during the pandemic.

9. **Director's Report**
A. Project Update
B. Special Events

A. Moore Road Boardwalk and Thweatt Park pond will go to bid early November. Magnolia Park Trail project is scheduled to go back to Council the second meeting in October. The Duck Pond Park will need to go to CRDC and Council for approval. The Grapevine Spring Park project should be complete by the end of October. Staff is working on replacing plant material that was

lost during the winter freeze.

B. Kaleidoscope will be held on Saturday, October 16. Sunset Social - Date Night will be held on Saturday, November 6 at Andrew Brown East Park.

10. Chair Report

A. Future Agenda Items

A. Nothing to report.

Adjournment

There being no further business to come before the Parks and Recreation Board, the meeting was adjourned. at 8:22 pm.

The City of Coppell acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services, and/or meetings, the City requests that individuals makes requests for these services seventy-two (72) hours – three (3) business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator, or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).