



City of Coppel, Texas

255 E. Parkway Boulevard
Coppel, Texas
75019-9478

Minutes

Parks and Recreation Board

Monday, November 1, 2021

6:30 PM

255 Parkway Blvd.

2nd Floor Conference Room

Ed Guignon
Chair

Nick Paschal
Vice Chair

Margaret Bryan
Board Member

Earl Rogers
Board Member

Maheshika Ratnayake
Board Member

Maureen Corcoran
Board Member

Zainab Tinwala
Board Member

Kevin Erickson
Alternate

Chaitnya Jayanti
Alternate

Advika Varadharajan
Youth Advisor

Natasha Banga
Youth Advisor

Notice is hereby given that the Parks and Recreation Board of the City of Coppel, Texas, met in the 2nd Floor Conference Room at 255 E. Parkway Boulevard.

The purpose of this meeting was to consider the following items:

Regular Session (Open to the Public)

1. Call To Order

Chair Guignon called the meeting to order at 6:32 pm.

Members present:

Ed Guignon, Nick Paschal, Margaret Bryan, Earl Rogers, Maheshika Ratnayake, Maureen Corcoran, Zainab Tinwala, Natasha Banga

Staff Present:

Jessica Carpenter, Cecilia Gandara, Guy Mclain, Laci McKinney, John Elias

2. **Citizens' Forum:** Citizens should complete a Citizens Appearance Form which can be requested from the Parks and Recreation Department no later than 2:00PM on the first Monday of each month. Pursuant to the State Open Meetings Law, the Board is restricted in discussing or taking action on items not posted on the Agenda. Action on your statements can only be taken at future meetings.

Chair Guignon advised that no one signed up to speak.

3. Consider approval of minutes: October 4, 2021

A motion was made by Boardmember Corcoran, seconded by Boardmember Rogers, that this agenda item be approved. The motion carried by an unanimous vote.

4. **Presentation regarding a potential cricket field in Coppell.**

Guy McLain, Assistant Director of Operations, gave a presentation in regards to a potential cricket field in Coppell.

5. **Manager's Update - Laci McKinney, Senior and Community Center Manager**

Laci McKinney, Senior and Community Center Manager, gave an update on current and future activities at the Grapevine Springs Senior and Community Center.

6. **Youth Advisor's Report**

Youth Advisor, Natasha Banga, expressed her interest in youth volunteer opportunities within the Parks and Recreation Department. She would also like to add a proclamation for National Speech Day on March 3.

Youth Advisor, Advika Varadharajan, updated the board on a project she has been working on. Will be in contact the Special Events Supervisor.

7. **Director's Report**
A. Special Events
B. Project Update

A. Special Events

November 6: Veteran's Day Ceremony at Rolling Oaks Memorial Center; Fall Frolick at the Biodiversity Center; Sunset Social Date Night in the Park at Andrew Brown East

November 13: Potted Potter at the Arts Center; Document Shredding at the Service Center

November 20: Gobble Wobble Run at Andrew Brown East

December 4: Holiday Parade and Tree Lighting

December 6: Angel of Hope Celebration

B. Projects

Grapevine Springs Wall project should be completed at the end of the month. Magnolia Park Trail project is on hold due to further testing.

8. Chair Report**A. Future Agenda Items**

A. Future Agenda Items
Project Priority List
Memorial Monument Policy

Adjournment

There being no further business to come before the Parks and Recreation Board, the meeting was adjourned at 8:01 pm. .

The City of Coppell acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services, and/or meetings, the City requests that individuals makes requests for these services seventy-two (72) hours – three (3) business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator, or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).