



City of Coppel, Texas

255 E. Parkway Boulevard
Coppel, Texas
75019-9478

Minutes City Council

Tuesday, May 10, 2022

5:30 PM

Council Chambers

WES MAYS
Mayor

BRIANNA HINOJOSA-SMITH
Mayor Pro Tem

CLIFF LONG
Place 1

JOHN JUN
Place 5

DON CARROLL
Place 3

BIJU MATHEW
Place 6

KEVIN NEVELS
Place 4

MARK HILL
Place 7

MIKE LAND
City Manager

Present 8 - Wes Mays;Cliff Long;Brianna Hinojosa-Smith;Don Carroll;Kevin Nevels;John Jun;Biju Mathew and Mark Hill

Also present were Deputy City Managers Vicki Chiavetta and Traci Leach, City Attorney Robert Hager, City Secretary Ashley Owens, and Deputy City Secretary Sara Egan.

The City Council of the City of Coppel met in Regular Session on Tuesday, May 10, 2022 at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppel, Texas.

1. Call to Order

Mayor Wes Mays called the meeting to order, determined that a quorum was present and convened into the Work Session at 5:31 p.m.

2. Work Session (Open to the Public) 1st Floor Conference Room

- A. Discussion regarding agenda items.
- B. Discussion regarding Extended Hours for Cozby Library.
- C. Discussion regarding Arbor Brook Channel Restoration Project.
- D. Discussion regarding the process of designating a Mayor Pro Tem and City Council Committee assignments.

Presented in Work Session.

Regular Session

Mayor Wes Mays adjourned the Work Session at 7:08 p.m. and reconvened into the Regular Session at 7:31 p.m.

3. Invocation 7:30 p.m.

Pastor Beth Kellner from First United Methodist Church gave the invocation.

4. Pledge of Allegiance

Mayor Wes Mays and the City Council led those present in the Pledge of Allegiance.

5. Citizens' Appearance

Mayor Wes Mays asked for those who signed up to speak:

1) Mark Smits, 102 Westwind Drive, Coppell, 75019, gave thanks to the City regarding Neighbors Helping Neighbors.

Proclamations

6. Consider approval of the Proclamation celebrating the month of May as "National Water Safety Month", and authorizing the Mayor to sign.

Mayor Wes Mays read the proclamation into the record and presented the same to CORE Staff for the City of Coppell.

A motion was made by Councilmember Kevin Nevels, seconded by Councilmember Don Carroll, that this Agenda Item be approved. The motion passed by an unanimous vote.

7. Consider approval of the Proclamation designating the week of May 15-21, 2022, as "National Public Works Week", and authorizing the Mayor to sign.

Mayor Wes Mays read the proclamation into the record and presented the same to Public Works Staff for the City of Coppell.

A motion was made by Mayor Pro Tem Brianna Hinojosa-Smith, seconded by Councilmember Don Carroll, that this Agenda Item be approved. The motion passed by an unanimous vote.

8. Consider approval of the Proclamation recognizing the City of Coppell as a "StormReady" Community by National Weather Service, and authorizing the Mayor to sign.

Mayor Wes Mays read the proclamation into the record and presented the same to Fire Department Staff for the City of Coppell.

A motion was made by Mayor Pro Tem Brianna Hinojosa-Smith, seconded by

Councilmember Mark Hill, that this Agenda Item be approved. The motion passed by an unanimous vote.

9. Consider approval of the Proclamation designating the week of May 15-21, 2022, as "Emergency Medical Services Week", and authorizing the Mayor to sign.

Mayor Wes Mays read the proclamation into the record and presented the same to Fire Department Staff for the City of Coppell.

A motion was made by Councilmember Biju Mathew, seconded by Councilmember Kevin Nevels, that this Agenda Item be approved. The motion passed by an unanimous vote.

10. Recognition of the Coppell Fire Department for receiving the award of "Recognized Best Practices Fire Department" from the Texas Fire Chiefs Association Best Practices Recognition Program.

Fire Chief Kevin Richardson read the award inscription into the record and presented the plaque to City Council.

11. **Consent Agenda**

- A. Consider approval of Minutes: April 26, 2022.

A motion was made by Councilmember Don Carroll, seconded by Councilmember Cliff Long, that Consent Agenda Items A-H be approved. The motion passed by an unanimous vote.

- B. Consider approval of accepting the resignation of Dane Salmon from Board of Adjustment and appointing Greg Vlahos as an alternate member for the remainder of the unexpired term.

A motion was made by Councilmember Don Carroll, seconded by Councilmember Cliff Long, that Consent Agenda Items A-H be approved. The motion passed by an unanimous vote.

- C. Consider approval of an Ordinance for PD-289R-C, CISD 9th Grade Center Locker Room Building Addition, a zoning change request from PD-289-C to PD-289R-C (Planned Development-289 Revised-Commercial), to revise the Planned Development and approve a 2,800 square-foot locker room on 51.59 acres of land located on the southwest quadrant of Wrangler Drive and Crestside Drive; and authorizing the Mayor to sign.

A motion was made by Councilmember Don Carroll, seconded by Councilmember Cliff Long, that Consent Agenda Items A-H be approved. The motion passed by an unanimous vote.

Enactment No: 91500-A-779

- D. Consider approval of an Ordinance amending Chapter 1 'Administration', Article 1-15 'taxation', sections 1-15-1 and 1-15-2 of the

Code of Ordinances to provide for an annual exemption from ad valorem taxation in the amount of one hundred thousand dollars (\$100,000.00) for individuals who are disabled or sixty-five (65) years of age or older; and authorizing the Mayor to sign.

A motion was made by Councilmember Don Carroll, seconded by Councilmember Cliff Long, that Consent Agenda Items A-H be approved. The motion passed by an unanimous vote.

Enactment No: 2022-1578

- E.** Consider approval of a Resolution denying a proposed application filed on April 5, 2022 by Texas-New Mexico Power (TNMP) to amend its Distribution Cost Recovery Factor ("DCRF") to increase distribution rates within the city; and authorizing the Mayor to sign.

A motion was made by Councilmember Don Carroll, seconded by Councilmember Cliff Long, that Consent Agenda Items A-H be approved. The motion passed by an unanimous vote.

Enactment No: 2022-0510.1

- F.** Consider approval of an Interlocal Agreement for a Joint Transportation Improvement Project with the City of Irving; for Improvements to the Belt Line/LBJ Interchange; and authorizing the Mayor to sign any necessary documents.

A motion was made by Councilmember Don Carroll, seconded by Councilmember Cliff Long, that Consent Agenda Items A-H be approved. The motion passed by an unanimous vote.

- G.** Consider award of a bid and approve a contract with American Mechanical Service; for the installation of air conditioning in the Village Parkway Pump Station; in the amount of \$221,048.00; funded from bond proceeds; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Don Carroll, seconded by Councilmember Cliff Long, that Consent Agenda Items A-H be approved. The motion passed by an unanimous vote.

- H.** Consider approval of an increase in the award amount for the Annual Sidewalk, Street & Alley Pavement Repair contract with F&F Concrete, LLC; to add concrete street repairs on Sandy Lake Road and Moore Road; in the amount of \$1,046,500.00, from quarter-cent IMF fund balance; with future reimbursement up to \$523,250.00 from Dallas County; for a total award of \$2,296,500.00; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Don Carroll, seconded by Councilmember Cliff Long, that Consent Agenda Items A-H be approved. The motion passed by an unanimous vote.

End of Consent Agenda**12.****PUBLIC HEARING:**

Consider approval of PD-144R-TH-2, Sherwood Park Carport, a zoning change request from PD-144-TH-2 (Planned Development -144-Townhouse 2) to PD-144R-TH-2 (Planned Development -144-Revised -Townhouse 2) to revise the Planned Development to modify carport requirements for the subdivision on approximately 40 acres of land located at the southwest corner of Parkway Boulevard and Moore Road, at the request of James and Sarah Goyne, being represented by Greg Goyne.

STAFF REP.: Mary Paron-Boswell

Presentation: Mary Paron-Boswell, Senior Planner, made a presentation to the City Council.

The applicant Greg Goyne made a statement and requested the following conditions to be considered by the City Council:

1. Permit fees waived for existing carports.
2. Allow 12 months for homeowners to comply.

Mayor Wes Mays opened the Public Hearing and called those who signed up to speak:

1. Linda Barnett, 204 Lodge Rd Coppell 75019, spoke in favor of the agenda item.
2. Sandra Johnson, 559 Kirkland Drive Coppell 75019, spoke in favor of the agenda item.
3. Marge Wick, 523 Lee Drive Coppell 75019, spoke in favor of the agenda item.
4. Lucero Cortez, 216 Nixon Street 75019, spoke in favor of the agenda item.
5. Jean Roscovias, 483 Parkway Coppell 75019, spoke in favor of the agenda item.

A motion was made by Councilmember Don Carroll, seconded by Councilmember Kevin Nevels, to close the Public Hearing and approve this Agenda Item with the conditions as presented in addition to waiving the permit fees for existing carports and allowing 12 months for compliance.

A motion to amend the main motion was made by Councilmember Mark Hill, seconded by Mayor Pro Tem Brianna Hinojosa-Smith, to waive the structural engineer evaluation for existing carport permits. The motion to amend the main motion passed by an unanimous vote.

The main motion to close the Public Hearing and approve this Agenda Item with the following conditions:

1. Carports shall only be allowed in the rear of the property and accessed by an alley.
2. Carports must be open on a minimum of three sides.
3. If one continuous carport is proposed across two properties, then an

agreement will be required to be signed and filed at the county speaking to the maintenance responsibilities of the carport. This agreement would run with the property.

4. If the carport is located entirely on one property, the supporting columns shall be located on the subject property only.

5. The surface under the carport shall be paved with concrete.

6. A minimum 10-ft side yard setback shall be required for the carport support structures, except at the shared common property line of residential structure. The roof overhang cannot extend over the property line.

7. Materials for the carport structure will include wood and metal. Any exposed wood will need to be wood that is naturally durable (insect and rot resistant). Metal includes steel poles.

8. Posts may be wrapped with stone or brick if desired.

9. Roof materials can include standing seam metal roofs or similar that is rust resistant, composite shingles or other acceptable roofing material (ex. Clay tile).

10. Solar panels on the carports may be allowed if they meet all the Solar permit criteria and a separate permit and inspection for the solar panels will be required.

*11. The existing carports will need to apply for a permit and the permit fees for the existing 30 structures will be waived. The permit process for the existing carports must be complete by June 14, 2023. The permit process for the existing carports will not require the structural engineer evaluation.

12. The carport structure shall not extend past the rear property line.

13. The carport cannot extend higher than the roofline of the residential dwelling unit.

14. No storage shall be visible from the carport from any public area, excludes trash receptacles.

15. PD shall have no effect on any HOA recorded deed restrictions or by-laws.

The main motion passed by an unanimous vote.

13.

PUBLIC HEARING:

Consider approval of PD-161R3-SF-12, Stratford Manor Hog Fence, a zoning change request from PD-161R1-SF-12 to PD-161R3-SF-12, (Planned Development-161-Revision 3 - Single Family-12), to allow for a hog wire fence on the HOA Lot 14X, Block A, on 2.3 acres of land located the end of the cul-de-sac on Stratford Lane at the request of Stratford Manor HOA.

Presentation: Mary Paron-Boswell, Senior Planner, made a presentation to the City Council.

The applicant representative, Kay Magill with Stratford Manor HOA, was present to address questions and concerns of City Council.

Mayor Wes Mays opened the Public Hearing and called those who signed up to speak:

1. George Cooper, 709 Stratford Lane Coppell 75019, spoke in favor of the agenda item.

2. Dennis Magill, 718 Stratford Lane Coppell 75019, spoke in favor of the agenda item.

3. Ruth Sine, 638 Stratford Lane Coppell 75019, spoke in favor of the agenda

item.

A motion was made by Councilmember Don Carroll, seconded by Councilmember Kevin Nevels, to close the Public Hearing and approve this Agenda Item with the following conditions as presented:

1. The HOA will be responsible for repairing and/or replacing the hog fence in the event of work needing to be done by the City in the drainage easement or any utility work in a utility easement.
2. A gate shall be added to the fence to allow for City access to the City's drainage easement.
3. The fence area shall be kept free of debris.
4. The applicant and staff will work with Cambridge Manor to relocate a portion of the eastern side of the fence more westerly and add some shrubs for screening. If no resolution is found, the fence may stay where it is.

The motion passed by an unanimous vote.

14. City Manager Reports - Project Updates and Future Agendas

The Wagon Wheel logo paint has been delayed further to May 17th. If it is delayed any further, we will be getting into higher demand season and may have to delay the logo until Fall because the tank must be drained to paint. The tank is in operation now and the rehabilitation work is complete.

The new concrete power poles at Denton Tap and Bethel School are in and the utility lines are expected to be moved in the next two weeks, which will allow work at this intersection to continue.

We expect final completion/demobilization on Plantation in the next few weeks.

The City of Coppel's Utility Billing Department will close at noon on Friday, May 20 and will reopen at 8 am, Monday, May 23. In-person bill payment will not be available during this time. To view additional payment options, please visit the website.

15. Mayor and Council Reports

Report by the City Council on recent and upcoming events.

Coppel seeks residents to serve on Special Counsel and the Ethics Review Panel. Applications will be accepted online through June 13th.

The Coppel Farmers Market is the best unique, small market in the Dallas/Fort Worth area. Vendors feature grass-fed meats and poultry, organic eggs, artisan breads, honey, and other specialty products. Come out to the Farmers Market to find local healthy food, develop a relationship with those providing your food, meet up with friends and neighbors, and be a part of the local movement at The Square at Old Town May 14th from 8am-Noon.

Coppel Community Chorale Presents: In Good Time Saturday, May 14th at 7 pm & Sunday, May 15th at 3 pm in the Main Hall of the Coppel Art Center. Tickets are available online.

Who could use a night out with friends right now? Paint & Sips are a fun way to create memories and masterpieces. Please bring your friends or significant other to wine up and then wind down during one of our two-hour painting classes at The Coppell Art Center on May 18th from 6-8pm, tickets are now available.

16. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.

Mayor Wes Mays reported on the North Dallas Chamber of Commerce meeting held May 9, 2022.

17. Necessary Action from Executive Session

No Executive Session held.

18. Adjournment

There being no further business before the City Council, the meeting was adjourned at 9:27 p.m.

Wes Mays, Mayor

ATTEST:

Sara Egan, Deputy City Secretary