



# City of Coppel, Texas

255 E. Parkway Boulevard  
Coppel, Texas  
75019-9478

## Minutes

### Board of Adjustment

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Thursday, August 4, 2022

6:00 PM

255 Parkway Blvd.

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Mark LeGros  
(Chair)

Michelle Anderson  
(Vice Chair)

Kyle Rogers

Rhett Hickey

Casey Smith

Kenneth Cole  
(Alternate)

Greg Vlahos  
(Alternate)

**PRESENT:** Vice Chair, Michelle Anderson; Board Member, Rhett Hickey; Board Member, Casey Smith; and Alternate Board Member, Kenneth Cole; Alternate Board Member, Greg Vlahos.

**ABSENT:** Board Chairman, Mark LeGros; Board Member, Kyle Rogers

Also present were Chief Building Official, Stephen Schubert; Development Services Administrator, Matt Steer; Administrative Services Technician, Shelby Fletcher; Board Secretary, Kami McGee; and City Attorney, Robert Hager.

Notice was given that the Board of Adjustment of the City of Coppel, Texas, met in Work Session at 6:00 p.m., and Regular Called Session immediately following, on Thursday, August 4, 2022, at Town Center, 255 E. Parkway Boulevard, Coppel, Texas.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

The City of Coppel reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

The purpose of this meeting was to consider the following items:

Regular Session (Open to the Public)

#### 1. Call To Order

Vice Chair, Michelle Anderson, called the meeting to order at 6:12 p.m. and

adjourned into Work Session.

2. **Work Session (Open to the Public)**
  1. Updates and Training by City Attorney
  2. Responses to the Six Questions as it relates to the BOA.
  3. 2022 Appointment Timeline
  4. Attendance Policy
3. **Regular Session (Open to the Public)**
4. **Citizens' Appearance**

Vice Chair, Michelle Anderson, advised no one signed up to speak at Citizens' Appearance.

5. Consider approval of the May 5, 2022, Board of Adjustment, as the Board of Appeals, meeting minutes.

A motion was made by Rhett Hickey, seconded by Casey Smith, to approve the minutes as written. The motion carried by unanimous vote, (5-0).

6. Consider approval of a variance request from City Ordinance Article 35, Section 12-35-2, B.2(a) to have a carport in the back yard of the property closer to the rear property line than the ten foot (10') setback required by ordinance (structure will be approximately six feet ten inches (6'10") from the rear property line), located at 337 Park Meadow Way, as requested by owner Robert H. Hunnicutt.

All participants attending the Public Hearing in person and wishing to speak before the Board of Adjustment were sworn-in to present testimony by Vice Chair, Michelle Anderson.

Applicant and homeowner, Bob Hunnicutt, 337 Park Meadow Way, Coppell, TX 75019, presented his testimony.

Stephen-David Schubert, Chief Building Official, presented testimony and evidence with exhibits.

The board held a discussion and deliberation concerning any hardships presented.

A motion was made by Casey Smith, seconded by Kenneth Cole, to grant the variance request. The agenda item received one (1) in favor and four (4) against, and therefore was denied.

All exhibits were marked and admitted into the record.

7. **Adjournment**

There being no further business before the Board of Adjustment, Vice Chair Anderson, adjourned the meeting at 7:30 p.m.

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Chair, Mark LeGros

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Board Secretary, Shelby Fletcher